

**GURUGRAM METRO RAIL LIMITED**  
(A Joint Venture of Govt. of India and Govt. of Haryana)  
Regd. Office: C-3, Sector 6, HSVP, Sukettri, Panchkula – 134109  
CIN No. U49110HR2024SGC119334

**VACANCY NOTICE**  
**(No. GMRL/HR/07)**

**RECRUITMENT FOR VARIOUS POSTS IN GMRL ON DEPUTATION/IMMEDIATE  
ABSORPTION BASIS**

Gurugram Metro Rail Limited (GMRL) is a Government company incorporated on 27.02.2024 under the Companies Act, 2013 incorporated to implement the Mass Rapid Transport Projects in Haryana.

GMRL invites applications from motivated, experienced and target oriented officers and staff, who have been working with Railways/Railways CPSUs/Metro Companies/PSUs for following posts, to be filled-up on immediate absorption or deputation basis :

SN	Post	No. of Post/s	Pay scale – (IDA)	Max. Age Limit	Qualification and Eligibility Criteria	Experience
1.	GM/ Operations	1	Rs. 1,20,000/- 2,80,000/- (IDA)	57 Years	B.E/B.Tech (Electrical/Electronics & Communication/Mechanical/ Applied Electronics/Industrial Electronics/Power Electronics/Instrumentations) Degree from govt. recognized University/Institute with minimum 60% marks or equivalent CGPA And Working in the grade of Rs. 1,20,000/-2,80,000/- (IDA) Or Rs. 1,00,000/-2,60,000/- (IDA)	The candidate should have 18 years post qualification experience in Executive level out of which 5 years 'experience in Metro/Railway operations and Maintenance.
2.	DGM –HR/  Manager-HR	1	Rs. 70,000/- 2,00,000/- (IDA)  Rs. 60,000/- 1,80,000 (IDA)	45 Years	For DGM HR: MBA/PG Diploma, OR equivalent in HRM/HRD/Personal Management/Industrial Relations/Labour Welfare with minimum 60% marks of equivalent CGPA AND Working in the grade of Rs. 70,000/- 2,00,000/- OR Rs. 60,000/-1,80,000/- (IDA)	For DGM HR: The candidate should have 9 years 'experience in the field of Human Resource out of which 4 years 'experience in Metro/Railway Projects.

					For Manager HR: MBA/PG Diploma, or, equivalent in HRM/HRD/Personal Management/Industrial Relations/Labour Welfare with minimum 60% marks of equivalent CGPA And working in the grade of Rs. 60,000/-1,80,000 (IDA) Or Rs. 50,000/-1,60,000/- (IDA)	For Manager HR: The candidate should have 5 years' experience in the field of Human Resource out of which 2 years' experience in Metro/Railway Projects.
3.	DGM (Environment & Social)	1	Rs. 70,000/- 2,00,000/- (IDA)	45 Years	Master's Degree in Environmental Engineering/ Environmental Science/ Environmental sustainability from Govt. recognized University/Institute with minimum 60% marks of equivalent CGPA. AND Working in the grade of Rs. 70,000/-2,00,000/- (IDA) Or Rs. 60,000/-1,80,000/- (IDA)	The candidate should have 09 years' of experience in the field of project environment level out of which 4 years 'experience in Metro/Railway projects.
4.	Public Relations Officer (PRO)	1	Rs. 60,000/- 1,80,000/- (IDA)	45 Years	Master's Degree/PG Diploma in public relations, journalism Or business related filed from Govt. recognized University/Institute with minimum 60% marks And Working in the grade of Rs. 60,000/-1,80,000/- (IDA) or Rs.50,000/-1,60,000/- (IDA)	The candidate should have 5 years' of experience at Gazetted/Executive level in the field of project environment.  Candidates having experience in Metro/Railway will be given preference.

Note:

1. The job is transferable and the selected candidate will be posted at any of the office/location where GMRL will be executing Project. The current project is located in Gurugram City.
2. Experience and Age will counted on **01.07.2025**.
3. For the candidates working in CDA scale or other than IDA scale, scales equivalent to corresponding grade pay will be considered for the judging of the eligibility.

### **SELECTION PROCESS:**

Suitable candidates will be shortlisted, based on their eligibility/experience in the relevant field and may be called for interview.

The candidates will be offered position in GMRL on immediate absorption or deputation basis with respect to his/her eligibility vis-à-vis his/her last position in parent organization and length of service or as per the suitability decided by the selection committee.

### **HOW TO APPLY:**

Applicants should send their application, as per the enclosed Format (Annexure I) giving details about qualification, experience and career achievements (in a separate sheet), should reach at the under mentioned address, positively **by 22.07.2025** in hard copy:

The General Manager/HR,  
Gurugram Metro Rail Limited,  
Operation Control Centre,  
Moulsari Avenue Road,  
Near Metro Pillar No. 147,  
Gurugram-122001, Haryana, India.

### **GENERAL INSTRUCTIONS:**

The application duly supported with the following documents through proper channel is reached to the GMRL on or before 5:00 PM of **22.07.2025**.

- a. Education Certificates
  - b. High school certificate as proof of Date of Birth is necessary.
  - c. Work experience Certificate
  - d. Copies of the APAR
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1. **Applicants have to submit a copy of his application with complete documents before the due date of submission i.e. on or before 5:00 PM of 22.07.2025 through Registered Post only. No other mode shall be considered valid.**
  2. Before applying, the candidate should ensure that he/ she fulfills the eligibility criteria and other norms mentioned in this advertisement.
  3. **Experience and Age will be counted on 01.07.2025.**
  4. In case of any query the same may be sent to jobgmrl@gmail.com.
  5. Application sent through email shall not be entertained.
  6. Shortlisted candidates list shall be conveyed separately and they will have to appear for interview on the scheduled date and time with all original documents/ testimonials and experience certificate.
  - 7 **Canvassing in any form shall disqualify the candidate.**

**General Manager  
HR/GMRL**

**ANNEXURE - I****GURUGRAM METRO RAIL LIMITED.****C-3, HSVP Complex, Sector 6, Panchkula-134109.****Application Form**

1.	Vacancy Notice No.			Affix your latest passport size photograph, duly self attested across
2.	Application for the post of			
3.	Basis of Applying (Tick any one)	Deputation /Absorption basis		
4.	Applicant's Name (in Block Letters)			
5.	Father's/ Husband's Name			
6.	Date of Birth(dd/mm/yyyy)			
7.	Gender			
8.	Age as on 01.07.2025			
9.	Category (UR/SC/ST/OBC/PWD)			
10.	Nationality			
11.	Organization Name			
12.	Present Designation			
13.	Present Pay-Scale/ Basic pay			
14.	Correspondence Address			
15.	Contact No.			
16.	E-mail ID			

**B. EDUCATION DETAILS**

	Name of Board/ Institute/ University	Year of passing	Division/ Grade/ Percentage
High School/SSC/ Matriculation Exam.			
Graduation-B.Com/ Technical Qualification			
Master Degree			
Any Other Qualification			

(Attach separate sheet, if required)

**C. EXPERIENCE DETAILS: \***

S.N.	Period		Designation	Organisation	Responsibilities in brief
	From	To			

(Attach separate sheet, if required)\* Each Designation and organisation experience should be indicated in separate row.

**D. OTHER DETAILS**

1.	Whether any punishment awarded in last 5 years.	Yes/ No	
	If Yes, please furnish details		
	Whether any disciplinary action/ inquiry is contemplated against the applicant	Yes/ No	
	If Yes, please furnish detail		
	Furnish grading (Outstanding/ Very Good/ Good Average/ Below average) of Annual Performance Appraisal Report (APAR).	2020-21	
		2021-22	
		2022-23	
		2023-24	
		2024-25	
	Time required for joining, if selected		

I, \_\_\_\_\_, hereby declare that the information as furnished are true and correct to the best of my knowledge. If any of the information is found to be incorrect, my candidature for the post applied is liable to be cancelled at any stage of the selection process or thereafter.

Date:

(Signature of the candidate)

Place:

Name: \_\_\_\_\_

Designation: \_\_\_\_\_